



HUMAN RESOURCE  
MANAGEMENT DIRECTORATE

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US ARMY RESOURCES AND PROGRAMS AGENCY  
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JDRP-HRP

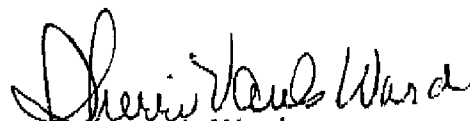
25 April 2003

MEMORANDUM FOR Headquarters, Department of the Army Activities

SUBJECT: Summer Faculty Employment Program

1. In a recent memorandum to Headquarters, Department of the Army Principal Officials, the Administrative Assistant to the Secretary of the Army announced the 2003 Summer Faculty Employment Program in support of Historically Black Colleges and Universities (HBCU) and Minority Serving Institutions (MSI). If your activity is in need of special skills for projects or studies, you may want to consider participating in this program. An outline of the program is enclosed.
2. Last summer, faculty members were hired to work on special projects or studies for organizations within Headquarters activities. The organizations were very pleased with the quality and amount of work accomplished.
3. For additional information, my point of contact is Ms. Tracey Richardson at (703) 588-1485.

Enclosure

  
Sherri Vauls Ward  
Director

## HEADQUARTERS DEPARTMENT OF THE ARMY SUMMER FACULTY EMPLOYMENT PROGRAM

1. Purpose and Objectives: The Summer Faculty Employment Program is designed to implement Presidential initiatives to increase support of Historically Black Colleges and Universities (HBCU) and Minority Serving Institutions (MSI) by Federal agencies. The specific objectives of the program are to:

a. Provide faculty members short-term employment, primarily during the summer months.

b. Provide a mutual exchange of experiences of faculty to enhance partnerships and collaborations with higher education institutions of learning.

c. Provide Federal managers and executives an opportunity to hire individuals with highly technical and professional skills for special projects and studies.

2. Scope: Headquarters, Department of the Army activities, their Field Operating Agencies, and Joint and DoD activities may participate. Faculty member salaries will be centrally funded. Any additional costs necessary to complete the project or study will be the responsibility of the requesting activity.

3. Position Coverage: The faculty members will hold grades GS-12 or GS-13 depending on education and experience and will serve in a variety of occupational areas depending on the nature of approved assignments.

4. Evaluation and Selection of Assignments:

a. Activities must submit proposals for assignments for the HBCU and MSI Faculty Program by May 5, 2003. These proposals will include a description of the project or study, impact of the assignment on Army programs or the mission of the agency/activity, special skills, qualifications or clearance required (as appropriate), length of time to complete the project or study; breakdown of any projected costs other than salary associated with the project, and the duty station of the assignment.

b. Projects proposals will be reviewed to determine their contribution to Army's mission, impact on readiness, feasibility to execute the assignment and short-term vs. long-term impact. If the number of projects received exceeds the current year's funding levels, a special selection panel comprised of SES members and General Officers will meet to review activity proposals. The panel will select assignments that will have the most benefit for the Army and faculty participants and make recommendations to the Administrative Assistant to the Secretary of the Army for final approval.